Wisconsin Public Library Consortium
Technology Backup Steering Committee Notes
June 8, 2023, at 10:00 am
via zoom

ATTENDEES: Joshua Klingbeil (WVLS), Walter Leifeld (WRLS), Vicki Teal Lovely (SCLS), Katelyn Noack (IFLS)

ABSENT: Tony Kriskovich (NWLS), Kris Schwartz (IFLS), Clairellyn Sommersmith (WLS),

PROJECT MANAGERS: Melody Clark (WiLS)

1. **Call to Order**
   Chair V. Teal Lovely called the meeting to order at 9:07 am

2. **Review Agenda – Changes or additions**

3. **Approval of minutes –** December 8, 2022, and March 9, 2023

4. **Discussion and Action Items**
   a. **Update: Five-Year Plan**
      The Five-Year plan went to the WPLC Board at their April 26th meeting and was approved by the Board. The document has been sent to DPI, and LSTA funds have been allocated.

   b. **Discussion and possible action: Budget**
      A budget workgroup of committee members and members from the Digital Archives Backup Committee meeting met.

      The language of the budget was updated. Host site support costs were confirmed, with $12,000 to LEAN and $12,000 to SCLS. System Technology Staff support will be in-kind for now. This may change in the future, depending on future funding. Shared hosting will not have costs until July 2026. The group will need to work towards a formula for this. Maintenance was extended because of the pandemic and the go-live date extension. The maintenance cost has been requested from DPI for next year. Host site support is being covered by a 2023 LSTA grant.

   c. **Discussion and possible action: 2023/2024 LSTA grant**
      DPI has awarded SCLC $24,000 for host site support and, in addition, has supplied $2,000 to fund a technology collaboration meeting. This meeting will be held on August 16th and may be a two-day event. The group, formerly Tech a Talka, will be meeting. ILS staff may not be included in this meeting as they are scheduling their own separate annual meeting. Ideally, this would be a two-day meeting, with the first day focusing on technology issues and the second day focused on budgets. The intended outcome is to have a solid budget for an LD&L technology funding request.

It was clarified that this grant was given as an addition to the SCLS Continuing Education LSTA grant for a statewide technology collaboration meeting, which includes the backup project. It was noted that the funds would be used for food with the potential of a speaker or facilitator.

The group agreed with the plan for the meeting. V. Teal Lovely will move forward with planning.

5. **Next Meeting Date**
   The next meeting is September 7, 2023, at 2:00 pm